

Governance and Audit Committee



SOUTH
KESTEVEN
DISTRICT
COUNCIL



Tuesday, 26 September 2023 at 10.00 am
Council Chamber - Council Offices,
St. Peter's Hill, Grantham. NG31 6PZ

**Committee
Members:**

Councillor Tim Harrison (Chairman)
Councillor Paul Wood (Vice-Chairman)

Councillor Patsy Ellis, Councillor Bridget Ley, Councillor Charmaine Morgan,
Councillor Rob Shorrocks, Councillor Peter Stephens, Councillor Ian Stokes and
Councillor Sue Woolley

Agenda

This meeting can be watched as a live stream, or at a later date,
[via the SKDC Public-I Channel](#)

1. Apologies for absence

2. Disclosure of interests

Members are asked to disclose any interests in matters for consideration at the meeting.

3. Minutes of the meeting held on 12 July 2023

(Pages 3 - 13)

4. Updates from previous meeting

(Page 15)

To consider updates on actions agreed at the meeting held on 12 July 2023.

5. External Audit Plan 2022-2023

(Pages 17 - 39)

6. External Audit Findings 2021-2022

(To Follow)

7. Internal Audit Progress Report

(Pages 41 - 112)

Assurance Lincolnshire will present their progress report and this agenda will also include the Council's management response.

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Karen Bradford, Chief Executive

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- 8. Internal Audit Annual Report** (Pages 113 - 139)
Assurance Lincolnshire will present their annual report and this agenda will also include the Council's management response.
- 9. Start Times of Council Meetings** (Pages 141 - 157)
The Governance and Audit Committee is requested to consider the results of a survey to all Members of the Council in respect of start times of the Council's public meetings.
- 10. Local Government and Social Care Ombudsman - Annual Review Letter 2022-2023** (Pages 159 - 175)
To report the content of the Local Government and Social Care Ombudsman's Annual Review Letter for 2022-23.
- 11. Counter Fraud Annual Report 2022-2023** (To Follow)
One of the key areas for Governance and Audit Committee, as part of its terms of reference, is to monitor and review the counter fraud arrangements in place and the activities that are being undertaken to mitigate those risks.
- 12. Health and Safety Annual Report 2022-2023** (Pages 177 - 194)
This report presents the annual Health and Safety Report for 2022/23. It provides an overview of South Kesteven District Council's management of health and safety. It summarises progress made, highlights areas for improvements, and identifies accident rates for the period 2022/23.
- 13. Market Service Operational Review** (Pages 195 - 204)
To provide a progress update regarding the Council's Market Service Operational Action Plan.
- 14. Work Programme 2023- 2024** (Pages 205 - 207)
To consider the Committee's Work Programme for 2023 – 2024.
- 15. Any other business, which the chairman, by reasons of special circumstances, decides is urgent.**